



MEETING NOTES

Meeting	Wyoming County Hazard Mitigation Plan (HMP) Steering Committee Plan Draft Review Meeting		
Date	December 1, 2020	Time	6:00 – 6:30 p.m.
Location	Teams Meeting		
Attendees	Brian Meyers, Emergency Manager, Wyoming County Emergency Management		
	Andrea Aldinger, Director, Office of Aging and Youth Bureau		
	Jeff Royce, Highway Superintendent, Town of Warsaw		
	Andy Meyer, Public Health Program Coordinator, Wyoming County Health Department		
	Michael Roche, Supervisor, Town of Eagle		
	Larry Kilburn, Superintendent of Public Works, Village of Arcade		
	Beck Ryan, Supervisor, Town of Warsaw		
	Chris Huch, Planner, Tetra Tech		
Brian Kehoe, Planner, Tetra Tech			

Discussion Points

This section summarizes each discussion point addressed during the meeting.

Introductions

Mr. Huch took a role call.

Mr. Meyers welcomed attendees thanked the committee members for joining the call and participating as the County wraps up its HMP update.

Mr. Huch facilitated the remainder of the meeting and discussed the organization of the HMP, the breakdown of sections, and the appendices.

- Section 1: Introduction
 - Mitigation Planning
 - Participating Jurisdictions
 - Overview
- Section 2: Plan Adoption
 - Adoption Process
- Section 3: Planning Process
 - Participants
 - Activities
 - Ongoing Process
- Section 4: County Profile
 - History



MEETING NOTES

- Physical Setting
- Population and Demographics
- General Building Stock
- Land Use and Population Trends
- Critical Facilities
- Section 5: Risk Assessment
 - Hazards of Concern
 - Hazard Ranking
 - Hazard Profiles
- Section 6: Mitigation Strategies
 - Past Accomplishments
 - Goals and Objectives
 - Capability Assessment
 - Plans, Programs, and Resources Available
 - Administrative and Technical Capabilities
 - Fiscal Capabilities
 - Mitigation Strategy Development and Update
 - Action Identification
 - Evaluation and Prioritization
 - Benefit/Cost Review
- Section 7: Plan Maintenance
 - HMP Coordinator
 - Ongoing Planning Partnership
 - Monitoring
 - Continuous Evaluation and Progress Reports
 - Updating
 - Integration of Hazard Mitigation with Existing and Future Programs
 - Continued Public Involvement
- Section 8: Planning Partnership
 - Participating Jurisdictions
 - Introduce Jurisdictional Annexes
- Section 9: Jurisdictional Annexes
 - Municipal Planning Team
 - Municipal Profile
 - Hazard Event History
 - Vulnerabilities



MEETING NOTES

- Capabilities
- Mitigation Strategy
- Status of Past Mitigation Actions
- Current Mitigation Actions
- Appendices
 - Appendix A: Adoption Resolutions
 - Appendix B: Participation Matrix
 - Appendix C: Meeting Documentation
 - Appendix D: Public and Stakeholder Outreach
 - Appendix E: Critical Facilities
 - Appendix F: Plan Review Tools
 - Appendix G: Plan Review Matrix
 - Appendix H: Linkage Procedures

Next Steps

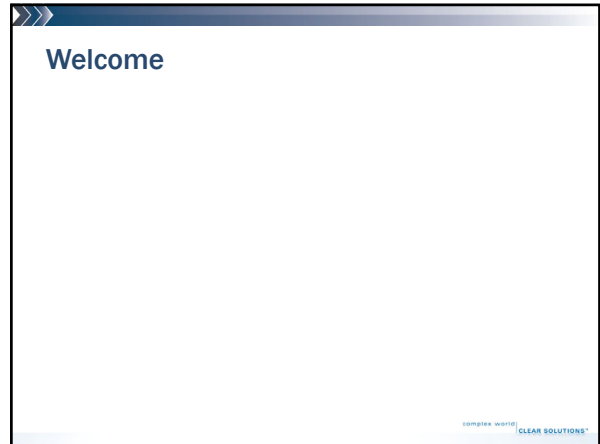
The following next steps were discussed at the meeting:

- Finalize the draft based on this meeting
- Submit to NYS DHSES by December 7, 2020
- NYS DHSES review and address comments through January 2021
- Submit to FEMA Region II in early February 2021
- FEMA review through mid-March 2021
- Revise and resubmit (if necessary) by the end of March 2021
- Approvable pending adoption in April 2021
- Plan adoption in May 2021

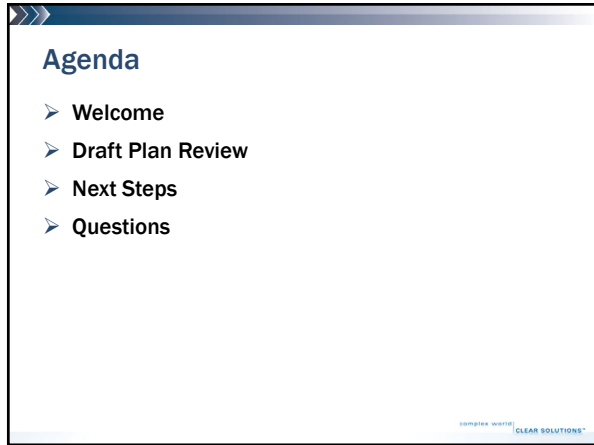
The meeting adjourned at 3:30 p.m.



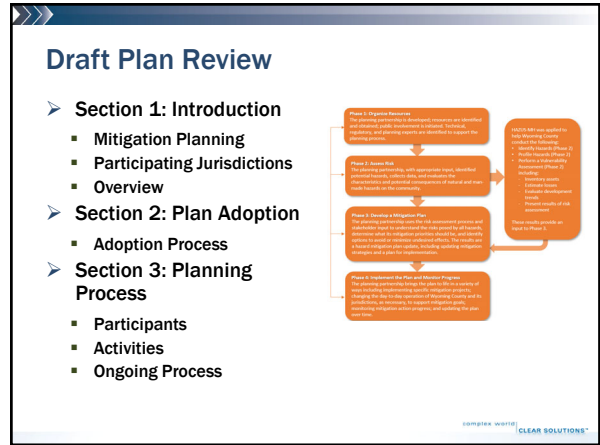
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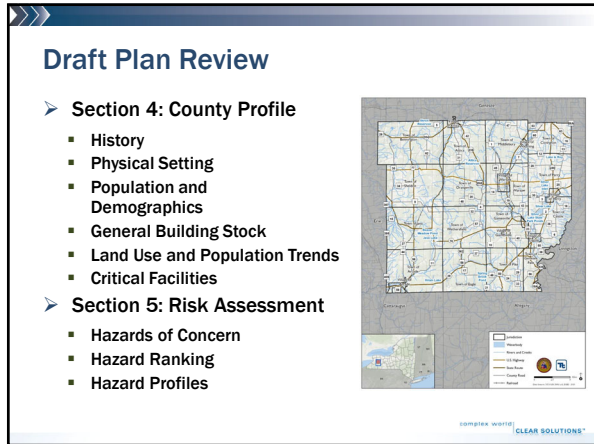
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Draft Plan Review

- Section 7: Plan Maintenance
 - HMP Coordinator
 - Ongoing Planning Partnership
 - Monitoring
 - Continuous Evaluation and Progress Reports
 - Updating
 - Integration of Hazard Mitigation with Existing and Future Programs
 - Continued Public Involvement

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Draft Plan Review

- Section 8: Planning Partnership
 - Participating Jurisdictions
 - Introduce Jurisdictional Annexes
- Section 9: Jurisdictional Annexes
 - Municipal Planning Team
 - Municipal Profile
 - Hazard Event History
 - Vulnerabilities
 - Capabilities
 - Mitigation Strategy
 - Status of Past Mitigation Actions
 - Current Mitigation Actions

Annex	Section	Topic	Lead Agency	Review Status	Comments
9.1	Municipal Planning Team	1.1
		1.2
9.2	Municipal Profile	2.1
		2.2
9.3	Hazard Event History	3.1
		3.2
9.4	Vulnerabilities	4.1
		4.2
9.5	Capabilities	5.1
		5.2
9.6	Mitigation Strategy	6.1
		6.2
9.7	Status of Past Mitigation Actions	7.1
		7.2
9.8	Current Mitigation Actions	8.1
		8.2

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- Appendices
 - Appendix A: Adoption Resolutions
 - Appendix B: Participation Matrix
 - Appendix C: Meeting Documentation
 - Appendix D: Public and Stakeholder Outreach
 - Appendix E: Critical Facilities
 - Appendix F: Plan Review Tools
 - Appendix G: Plan Review Matrix
 - Appendix H: Linkage Procedures

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Next Steps

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**Thank you for your time today.
Any questions?**



Be well and stay safe.

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AGENDA

WYOMING COUNTY HAZARD MITIGATION PLAN UPDATE Plan Draft Review Meeting

Tuesday, December 1, 2020 | 6:00 – 7:30 p.m.

1. Welcome

2. Draft Plan Review

- a. Section 1: Introduction
 - b. Section 2: Plan Adoption
 - c. Section 3: Planning Process
 - d. Section 4: County Profile
 - e. Section 5: Risk Assessment
 - f. Section 6: Mitigation Strategies
 - g. Section 7: Plan Maintenance
 - h. Section 8: Planning Partnership
 - i. Section 9: Jurisdictional Annexes
 - j. Appendices
-

3. Next Steps

4. Questions

